

1. Controller	GEOLOGIAN TUTKIMUSKESKUS (Geological Survey of Finland)
	Betonimiehenkuja 4, 02150 Espoo Tel +358 29 503 0000
2. The person in charge	Niina Ahtonen, Head of Unit, Digital Products and Services
Contact person	Eero Lampio, Digital Products and Services
3. Name of the register	Hakku download service and electronic marketplace – Customer register (hakku.gtk.fi)
4. The purpose for processing the personal data / the purpose for the use of a register The payment process is outsourced to external service provider	The register is needed to keep up-dated customer information for handling orders and following actions for deliveries, organizing customer contacts and queries and to develop services and activity reporting and for other customer coordination. Paytrail Oyj is the only outsourced third party processing the personal customer data of Hakku services being the service provider for the payment system.

<p>5. Content of the register</p>	<p>The personal data includes customer's first name and surname, (organisation) post address and delivery address, E-mail address, telephone number, customer type, order information and if registered, the password of the customer</p>
<p>6. Regular sources of information *</p>	<p>All information is given by the customer by entering into the GTK Hakku download service and electronic marketplace.</p>
<p>7. Regular destinations of disclosed data and whether the data is transferred to countries outside the European Union or the European Economic Area</p>	<p>No data of the GTK customer register is transferred or disclosed to third parties or to any other countries in Europe or outside Europe.</p> <p>The only third party to have information from the register, is Paytrail Oyj (a Finnish company) having the right to handle the personal data as the payment system provider.</p>
<p>8. Principles how the data file / register is secured.</p>	<p>The personal data is kept confidential and can be accessed only by persons whose tasks require the processing of personal data in the electronic marketplace.</p> <p>All communication between the user's web browser and the server is secured. The server system, on which the register is kept, is secured by fire wall and the system is regularly controlled and checked.</p>

* Section 10 of the Personal Data Act does not require to make a note of this information, but it's recommendable to do so,

www.tietosuoja.fi - Unofficial translation of the model text